

# BATTERY DANCE

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## **Battery Dance Festival Internship**

Battery Dance provides internships for students interested in gaining hands-on experience in the field of non-profit performing arts management that go into producing an iconic international NYC dance festival and advancing the roles that dance can play in society.

The Internship Program seeks to engage the unique and particular interests and aptitudes of each individual intern while helping develop a fluency with new and perhaps unfamiliar skills.

This internship program promises particular benefit for students wishing to pursue a career in arts management, budding choreographers, curators and dance artists seeking to learn the logistics of running and maintaining a dance festival and company, and individuals who desire to affect social change through the arts. You will help further the art of dance both abroad and in NYC, and/or gain volunteer/community service hours in a creative and engaging environment. Battery Dance Festival's internship program is unpaid but can provide academic credit.

Interns will potentially have the opportunity to continue with Battery Dance post-festival.

We currently seek one intern for the Battery Dance Festival.

### **Length of the term:**

February - August 20th. The internship will be part-time from February-April. Starting in May, the internship will be 4-5 days per week.

### **Location:**

The internship will be conducted virtually. During the week of the Festival, August 14th-20th, the intern must be in New York City to work in person.

### **Position Summary:**

Interns actively handle the logistics for New York City's longest running dance festival, now in its 40th year, alongside the Artistic Director, the COO, and the Festival Manager. Battery Dance values and promotes diversity, equity and inclusion across all its activities and endeavors.

**Responsibilities will include:**

- Help organize chosen participants' information for media and marketing purposes
- Assist with visas for international artists
- Conduct outreach to local business soliciting sponsorship
- Provide support for social media
- Assist Festival Manager on coordination of volunteers, day to day Festival execution, and dance workshops with international artists/companies
- Help production team during the Festival with manual labor which will include moving equipment, running the merchandise table, and assisting other technical needs

**Preferred Qualifications:**

- Aptitude for and Orientation to Detail
- Excellent written and verbal communication skills
- Ability to multi-task and maintain stability and awareness under pressure
- Previous experience with event management (previous experience with arts festivals preferred but not required)
- Interest in performing arts, particularly dance
- Preferred, but not required, experience with visa applications
- Enthusiastic, inquisitive nature and ability to be both poised and outgoing in dealing with co-workers and the public

**Application Instructions:**

Email resume and cover letter to: [internships@batterydance.org](mailto:internships@batterydance.org)

More information about Battery Dance can be found at [www.batterydance.org](http://www.batterydance.org)

***\*This position requires vaccination against COVID-19\****